**Appendix 2 - Natural Gas Franchise Application Form Month Day Year**

|  |
| --- |
| Under Section 45 of the *Municipal Government Act*, and Section 49 of the *Gas Utilities Act*, [Owner] applies for approval of a franchise agreement with [municipality]. The franchise agreement satisfies the requirements of the *Municipal Government Act* and *Gas Utilities Act.* In addition, pursuant to Section 35 of the *Gas Utilities Act*, [Owner] applies to the Alberta Utilities Commission for approval of its [Franchise Fee Rate Rider Schedule], which reflects the franchise fee percentage as set out in the franchise agreement. |
| 1. FRANCHISE AGREEMENT  |
| The proposed franchise agreement is based on the standard natural gas franchise agreement template approved in Decision 20069-D01-2015, and forms part of this application. | YES |[ ]
|  | NO |[ ]
| 2. MODIFIED FRANCHISE AGREEMENT |
| This section applies only to Apex Utilities Inc. and ATCO Gas and Pipelines Ltd. The proposed franchise agreement includes changes to the standard natural gas franchise agreement template approved in Decision 20069-D01-2015. | YES |[ ]
|  | NO |[ ]
| [If yes, please refer to Section 3.3 of Rule 029: *Municipal Franchise Agreements* for requirements.] |
| 3. TERM |
| The term of the franchise agreement is 20 years or less, with a proposed term of [XX years]. |
| 4. EFFECTIVE DATE |
| The proposed effective date of the franchise agreement is [Month XX, YYYY]. |
| 5. FRANCHISE FEE |
| In the absence of prior approval by the Commission, the franchise fee will not exceed 35 per cent. The proposed franchise fee of [XX] per cent [replaces the current franchise fee of XX per cent or is a continuation of the current franchise fee.] The proposed franchise fee will result in [an increase or a decrease of $X.XX to or a continuation of $X.XX in] the average monthly charge for an average residential customer. |
| 6. RATE RIDER SCHEDULE |
| The franchise fee rate rider schedule forming part of this application is effective on [Month XX, YYYY] and shows the [proposed or continuing] franchise fee. |
| 7. NOTICE OF APPLICATION FILING |
| Notice of the proposed franchise agreement was provided on [Month XX, YYYY], at least 45 days before the application was filed with the Commission, using the following method(s):[ ]  in [XXXX newspaper].[ ]  direct mail-out or email to utility customers in the municipality[ ]  posted on the municipality’s website, social media pages, and office notice board[ ]  alternative method approved by the Commission |
|  |
| 8. [ ]  Confirm that the advertising requirement in Section 45(3)(a) of the *Municipal Government Ac*t is complete. |
| 9. OBJECTIONS |
| Objections or concerns related to the proposed franchise agreement were received. | YES |[ ]
|  | NO |[ ]
| If objections or concerns were received, include a copy of the written submission. Also, include any written submissions supporting the proposed franchise agreement. |
| 10. BYLAW |
| Municipality has commenced reading of [Bylaw No. XXXX] approving the franchise agreement. |
| 11. CONTACT INFORMATION |  |
|  | [Gas Utility] |
|  | [Contact Name] |
|  | [Contact Phone] |
|  | [Contact email] |