Revise a document

- 1. In the **Go to...** field on your eFiling System home page, enter the proceeding number that contains the document to be revised.
- → Go to...

 29587

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- 2. Select **Documents** in the left navigation menu and locate the document to be revised.

Ô	Proceeding 29587					
22 1	Applicants	Documents				
	Applications	E Public	🔓 Confidential	🔒 Confidential motion		
	Directions	Zip and download				
2	Dispositions					
∎	Documents	Q Documents - Filter criteria				

- 3. Select more actions available from the left of the document.
- 4. Select **Revise document**. Documents may only be revised by the registered party that submitted the document or their representative.
- 5. Review and, if in agreement, acknowledge and agree to the AUC privacy policy.



6. Enter the location of the revisions and the reason for the revisions in the respective comment boxes and select + Add more files.

Upload public document(s) for revision 29587-X0002							
Exhibit:	29587-X0002	Document type:	Application	Registered party:	Castle Mountain Utilities		
Description:	CMU 2025 Rate Adjustment	Application					
Location of revision(s):	Appendix A, page 3, table 1						
	Please specify the page and paragraph number of all revisions made to the document. For a revised Excel document, please list the cell number for						
	each revised cell and underline the revisions made. Revised cells do not include cells where the formulas are unchanged but the values are updated						
	because of changes to other cells	s referenced in the formulas.					
Reason for revision(s):	Data corrections						
Select two files to upload for the blackline version and the clean version of the revised document. As outlined in Rule 001: Rules of Practice, each revised document must be filed with a blackline version of the revised document that clearly tracks the changes from the original.							
+ Add more files				(Individual	file sizes cannot exceed 100 Mb)		

7. As outlined in AUC Rule 001: Rules of Practice, upload two files. One file must be a blackline version that shows tracked changes from the original document. The other file must be a clean version without any tracked changes.

evision document	Revision type		Revision type description
CMU blackline	Blackline	•	A blackline version of the revised document that tracks each of the differences between the latest version and the original version. The system will generate the same number as the
pplication.pdf			original document with a two digit suffix incremented.
CMU clean version	Clean	•	The complete revised document in its entirety without any tracked changes. The system will
025 rate adjustment oplication.pdf			generate the same exhibit number as the original document with a two digit sum incremented.
ote that filenames for a	all documents will b	e change	ed once they are uploaded to fit a standardized naming scheme. The original name will be preserved

 The latest blackline version will be visible on the **Documents** screen with a .01 appended to the exhibit number (incremented for each subsequent revision).

Exhibit number	Description	Document type
😶 👼 X0001	Appendix 1 Response to Commission Directions	Appendix
🚥 💩 X0002.01	CMU 2025 Rate Adjustment Application	Application
🚥 👼 X0003	Appendix 2 Base K-bar calculation template	Appendix
🚥 👼 X0004	System generated PDF	Application form

 To see all previous versions or to view the clean version, select the document actions icon [...] to the left of the document.

Select **View clean version** to open the clean version.

Exhibit number	Description	Document type
•• 💀 X0001	Appendix 1 Response to Commission Directions	Appendix
Y0002 01	CMU 2025 Rate Adjustment Application	Application
Revise document	Appendix 2 Base K-bar calculation template	Appendix
View clean version	System generated PDF	Application form
S View revision history	System generated PDF	Filing announcement

Select **View revision history** to see both the blackline and clean versions of the latest and all replaced versions, as well as the original document.

Document revision history					
Blackline version	Clean version	Revision date	Location of revisions	Reason for revisions	Revision status
29587-X0002.01	29587-X0002.01	2025/01/07 01:26 PM	Appendix A, page 3, table 1	Data corrections	Latest
	29587-X0002	2024/12/12 03:17 PM			Replaced
					X Close